



Premier Feed and Fibre Pty Ltd
PO BOX 372
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Position:	Senior Pellet Mill Operator
Name:	
Reports to:	Managing Director

Position Purpose:

- To manage all production and associated areas of the Stockfeed factory. Ensure that all the processes and procedures required for the efficient and effective production of the Pellet Mill are implemented. Directing and deploying staff with direct and clear reports to fulfil their tasks and duties, effectively and efficiently while maintaining both human, product safety and sustainable profitability at all times.

Key Responsibilities:

- Manage and ensure all equipment is maintained and in suitable condition to operate at optimal capacity at all times.
- Manage and ensure all workspace / areas and equipment are cleaned and maintained to meet the hygiene levels as prescribed by either operating manuals, policies and as directed.
- Manage, delegate and ensure all tasks performed are carried out in a safe manner, as to not endanger either yourself or your co-workers.
- Manage, enforce preventative actions and report on all incidences of maintenance, safety breaches and production related issues.

- Manage and enforce disciplinary procedures and actions in relation to employee performance and control.

Person Specification

- Ability to work independently as well as part of a team.
- Demonstrated leadership and decision making attributes
- Demonstrated communication and computer skills.
- Proactive and safe attitude towards all tasks and duties performed or delegated.
- High ethical and personal conduct standards.

Key Result areas

- Providing on time and accurate production, process and employee reports as required.
- Meeting process and throughput targets.
- Meeting all safety requirements as set out by Premier Feed and Fibre Pty Ltd policy.
- Meeting all hygiene and cleanliness requirements as set out by Premier Feed and Fibre Pty Ltd policy.
- Ensuring product is manufactured to the highest quality and accuracy of raw materials for each product.
- Maintaining accurate stock control and reporting.

Signed:	
Date:	



PREMIER
FEED AND FIBRE
Suppliers of feed, fibre and bedding